



CITY OF BURBANK
PURCHASING DIVISION
301 EAST OLIVE AVENUE P.O.BOX 6459
BURBANK, CALIFORNIA 91510-6459
(818) 238-5466

26-JAN-12

UNM
STANDARD PURCHASE ORDER NO
128816 REV 1

Page 1 of 2

Changed Purchase Order

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES,
SHIPPING PAPERS, PACKAGES, AND CORRESPONDENCE

PLEASE DELIVER TO:

CITY MANAGER
ADMINISTRATION
275 EAST OLIVE AVE
Burbank, CA 91502-1232
United States

DELIVERY DUE

F.O.B : Delivery
TERMS: Net 30

VENDOR NAME AND ADDRESS:

EMANUELS JONES & ASSOCIATES
1400 K ST #306
SACRAMENTO, CA 95814
United States

2012 FEB -9 PM 3:18

| | | | | | |
|--|--|---|------------------------|------------|--------------|
| REQ # | REQUESTED BY HESS, M JUSTIN (JUSTIN) | VENDOR # 28353 | PHONE # (916) 444-6789 | | |
| ITEM | DESCRIPTION | QTY | UOM | UNIT PRICE | TOTAL AMOUNT |
| <p>COMMENCEMENT DATE: JULY 1, 2011 COMPLETION DATE: JUNE 30, 2012</p> <p>TO IDENTIFY AND SCREEN NEWLY INTRODUCED LEGISLATION AND NEWLY AMENDED LEGISLATION FOR THE CITY OF BURBANK CITY MANAGER'S OFFICE, PER THE PROFESSIONAL SERVICE AGREEMENT DATED MAY 26, 2011.</p> <p>CHANGE ORDER NO. 1 - ADMINISTRATIVE CORRECTION - CHANGED ACCOUNT NUMBER TO NEW REDEVELOPMENT FUND AND COST CENTER (208.CD27A).</p> | | | | | |
| 1 | IDENTIFY AND SCREEN NEWLY INTRODUCED LEGISLATION AND NEWLY AMENDED LEGISLATION - NOT TO EXCEED | | Dollar | | 18,200.00 |
| 2 | IDENTIFY AND SCREEN NEWLY INTRODUCED LEGISLATION AND NEWLY AMENDED LEGISLATION - NOT TO EXCEED | | Dollar | | 13,000.00 |
| <p>INSURANCE: VENDOR SHALL MAINTAIN CURRENT, VALID, COMMERCIAL GENERAL LIABILITY WITH SEPARATE ADDITIONAL INSURED ENDORSEMENT, AUTO LIABILITY, AND WORKERS' COMPENSATION INSURANCE DOCUMENTS ON FILE IN THE CITY OF BURBANK PURCHASING OFFICE DURING THE EFFECTIVE DATES OF THIS ORDER. INSURANCE DOCUMENTS SHALL BE APPROVED BY THE BURBANK CITY ATTORNEY'S OFFICE BEFORE THEY ARE CONSIDERED VALID. FAILURE TO PROVIDE SUCH INSURANCE WHEN REQUESTED OR UPON RENEWAL SHALL CAUSE THE CITY TO STOP WORK IN PROGRESS AND WITHHOLD PAYMENTS UNTIL THE INSURANCE IS BROUGHT INTO COMPLIANCE.</p> | | | | | |
| REFER QUESTIONS TO (818) 238-5466 | | BUYER NAME: A GARCIA VENDOR CONTACT: | | TOTAL | 31,200.00 |

NOTICE: This order is subject to the terms and conditions shown of the face and reverse side hereof.
The City is exempt from Federal Excise Tax.

MAIL INVOICE IN DUPLICATE TO
CITY MANAGER
ADMINISTRATION
275 EAST OLIVE AVE
Burbank, CA 91502-1232
United States

CITY OF BURBANK, CALIFORNIA

Paul Herman by L. Allegas
PURCHASING MANAGER

dm



CITY OF BURBANK
PURCHASING DIVISION
301 EAST OLIVE AVENUE P.O. BOX 6459
BURBANK, CALIFORNIA 91510-6459
(818) 238-5466

STANDARD PURCHASE ORDER NO **A**
128816 REV 0
Page 1 of 1

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INVOICES, SHIPPING PAPERS, PACKAGES, AND
CORRESPONDENCE

03-AUG-11 *as of*

2/1/12

306

13,700

Use 208. CD27A

496

17,500

PLEASE DELIVER TO:
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Burbank, CA 91502-1232
United States

DELIVERY DUE

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TERMS: Net 30

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1400 K ST #306
SACRAMENTO, CA 95814
United States

| | | | | | |
|---|--|---|------------------------|-------------------|--------------|
| REQ # 21658 | REQUESTED BY : HESS, M JUSTIN (JUSTIN) | VENDOR # 28353 | PHONE # (916) 444-6789 | | |
| ITEM | DESCRIPTION | QTY | UOM | UNIT PRICE | TOTAL AMOUNT |
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| REFER QUESTIONS TO (818) 238-5466 | | BUYER NAME: A GARCIA VENDOR CONTACT: | | TOTAL \$31,200.00 | |

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